

Frequently Asked Questions
Intensive Care Coordination/Wraparound
AFA 11-2016-CMH

March 4, 2016 Update

- Should the submission include the TFB, the Detailed Line Item Budget, or both?
 - Proposals submitted in response to AFAs only require the Targeted Fund Budget (TFB) and narrative.
- What credentials do Care Coordinators need to hold?
 - Care Coordinators must have a Bachelor's degree in social work, sociology, psychology or other human service related field, plus 2 years of post-graduate work experience serving this population.
 - Supervisors for Care Coordinators must have a Master's in social work, counseling or psychology with applicable license, plus two years post-college experience providing direct services to children and families.
 - Preference will be given to applicants that have staff certified to administer Child and Adolescent Needs and Strengths (CANS) tool.
- Is the Facility/Site diagram (Attachment 1 on the Proposal Template) an organization chart?
 - No. The AFA Proposal Template has been updated for this cycle of Announcements of Funding Availability (AFA). The updated document and instructions for submission are posted to the website as "AFA Proposal Template - New" (with the date posted).
- The Service Description states that "not all families accepted for the Intensive Case Management Services.....will need the most intensive level of care coordination (one care coordinator for every ten families)" and goes on to describe a less intensive 1:20 ratio. Is there a different rate for this level of service?
 - Both the case ratios and the daily rate are the defined parameters for the pilot project. For the first year of the project, the case rate will be the same for each child served by the project, while we collect data regarding service needs and system capacity.
- Is there a specific curriculum for Wraparound Coordinators that will be provided or that we need to seek (such as the Wraparound 101 and other trainings provided for the Safe-At-Home initiative)? Or, do we establish our own training protocols?
 - Wraparound 101 will be part of required, state-sponsored training and coaching sessions to be made available for all providers selected as lead agencies for Intensive Care Coordination Using

A High Fidelity Wraparound Model and Safe At Home. The purpose of the required curriculum is to help assure fidelity to the model as described in the AFA.

- Are all the funds reimbursable ONLY?
 - All grant funds are awarded and invoiced on a reimbursement basis.
- The point values for the Proposal Narrative are as follows:

cored Content	Points Available
Statement of Need and Population of Focus	15
Proposed Evidence-based Service/Practice	20
Proposed Implementation Approach	30
Staff and Organization Experience	20
Data Collection and Performance Measurement	10
References/Works Cited	5
Total	100

- What is the purpose of the "technical assistance" meeting on 2/16/16?
 - Technical Assistance (TA) refers to the support BBHMF provides to prospective applicants during the AFA application process. This could include clarification about requirements in the AFA, information about program expectations, or answers to commonly asked questions about the process. The TA session on 2/16/16 will be conducted via webinar, allowing prospective applicants the opportunity to interact with BBHMF staff in real time and answer questions relating to the AFA.
- On the Target Budget Form, Excel sheet line 60, or line 5 after the cost categories there is a line "Anticipated Program Income Earned." Is that the figure we anticipate for each child returning from care? E.G., 10 children are returning to the county, for which the daily reimbursement is \$136 per day? OR is it the \$136 per day PLUS anticipated billing for other services the agency provides (such as professional counseling services).
 - For purposes of submitting a proposal, please complete Line 5 by combining the ICC salary(ies) and per diem rate based on the number of children you are proposing to serve. If you want to estimate income from third party billable services, you may include it in Line 5; however, because this program is a pilot, we do not expect you to predict that income based on prior experience.
- Are socially necessary services to be billed for any services?
 - The \$136 per diem can be used to pay for "socially necessary services" and other supports the child and family need.

- On the Funding Availability Page, last paragraph: “Approximately one half of the care coordinators will be hired, trained, and ready to accept referrals by July 1, 2016. The remaining half will be ready for referrals by November 1, 2016.” What determines the schedule? Is this based on when children will be returned to the community? How best to work on the timeline with this variable?
 - The proposed rollout schedule is intended to give providers time to hire/train/prepare staff, to engage families and communities in the process, and develop resources needed to meet individual needs in the community.
- Are for profit agencies eligible to apply for the grant or is it limited to non-profit agency applicants?
 - Commercial/for profit organizations may apply if they meet all other eligibility requirements; however, no BBHMF funds may be paid as profit to any grant recipient even if the recipient is a commercial/for profit organization. Profit is defined as any amount in excess of allowable direct and indirect costs.